

**BURGETTSTOWN BOROUGH COUNCIL
REGULAR SCHEDULED MEETING MINUTES**

MAY 6, 2024

Call to Order

Pledge of Allegiance

Public comments and questions not pertaining to the agenda items will be held to the end of the meeting.

Attending: Council Members:

Ken McKinney
James Smith II (Absent)
Gary Manges
Beth Hoppe

Mayor:

Luke Snatchko

Solicitor:

Lane Turturice

Secretary:

Debbie Resnik

Treasurer:

Debbie Resnik

Visitors:

Sheila Golonka
Marcia Golonka

Roll Call: James Smith Absent

Amendment to Agenda- New Business Park Equipment (Benches)

Ken McKinney would like to add donating the park benches to Smith Township.

Pam Church made the Motion to adopt a Resolution for donating the park benches to Smith Township.

Second by-Gary Manges

Question/Comments:

None

Motion Carried-None Opposed

Pam Church made the Motion to pass May 6, 2024, Business Meeting Agenda.

Second by-Gary Manges

Motion Carried-None Opposed

Beth Hoppe made the Motion to pass the Regular Scheduled Meeting Minutes held May 6, 2024.

Second by-Gary Manges

Questions/Comments:

None

Motion Carried-None Opposed

None

1. Financials: Debbie Resnik

Ken McKinney made the Motion to pay the unpaid bills in the amount of \$5,730.37.

Questions/Comments:

Beth Hoppe questioned the Expenditures for M. Ragan Sales for \$1,443.08.

Resnik explained one was the purchase of minor equipment and one was for maintenance of tractors.

Ken McKinney explained also these bills are for multiple months.

Ken McKinney wanted to confirm the expenditure was \$3,600.00.

Resnik replied, "Yes."

Second by-Pam Church

Motion Carried-None Opposed

Liquid Fuels Audit was discussed.

Washington Gaming 1st quarter revenue in the amount of \$9,328.76 was deposited on 5/2/2024.

Questions/Comments:

Pam Church questioned what the amount in the Gaming Fund is.

Resnik with the \$9,328.76 deposited would be \$70K.

Resnik discussed the Trash proposal for 2024.

2. Council Reports:

Street Department -Gary Manges

Gary Manges patching holes, mowing, and working in Burgettstown Park demolition.

Park and Recreation-James Smith (absent)

Pam Church made the Motion to approve \$500.00 to purchase flowers for the park and Main Island.

Second by-Ken McKinney

Questions/Comments:

None

Veterans Park meeting will be held @10.00 AM 5/7/2024, to review LSA funding layout.

- Keith Straight will be attending.

Motion Carried-None Opposed

Gary Manges and council discussed the time on moving forward with the Veteran's Park.

Gary Manges presented morals from an artist out of Canonsburg.

Luke Snatchko the first step with the moral is having the property owner in agreement to put on the side of their building.

Gary Manges, we need to start putting this project in steps.

Ken McKinney, "We have a design but now we need a punch list."

3. **Solicitor-** Lane Turturice
No Report

4. **Mayor Report-Police/Fire Department- Luke Snatchko**
Fire Report-Report read as filed.
Police Report-Report read as filed.

Mayor would like to have the council get involved with the Washington County Blight Litigation Program.

Questions/Comments:

Pam Church asked to explain the program.

Mayor gave the details that the borough will have to fill out an application with properties throughout the town that might need renovations, demolitions, or facade. The county will review and have final approval of what buildings they would like to fund.

Ken McKinney we just provide the properties, correct?

Mayor, "Yes"

Pam Church made the Motion to participate in the Blight Mitigation Program.

Second by-Ken McKinney

Motion carried-None Opposed

5. **New Business –**

Pam Church made the Motion to Adopt Resolution No. 005-2024 dated 05/06/24, which will supersede all previous Emergency Operations Plan (EOP)

Second by-Gary Manges

Questions/Comments:

None

Motion carried-None Opposed

Pam Church made the Motion to appoint David Leng with Ducan Financial Group as the Borough's Insurance Broker.

Second by-Ken McKinney

Questions/Comments:

Gary Manges, "Do we need a broker to purchase insurance."

Pam Church, "Yes"

Motion carried-None Opposed

Gary Manges made the Motion to refund Rite Aid for 2021 and 2022 tax reassessment, the difference in the amount of \$492.50 per year totaling \$985.00.

Second by-Beth Hoppe

Questions/Comments:

Gary Manges why are we refunding this amount back?

Ken McKinney, "The property was reassessment for less value."

Motion carried-None Opposed

5. New Business Continued-

Pam Church made the Motion to refund one-half of the taxes for 2024, collected for 1621 Main Street and 14 Dinsmore to the Washington County Land Bank Agreement.

Second by-Gary Manges

Motion carried-None Opposed

Zoning Hearing Board-

Pam Church explained to council that the Zoning Hearing Board needs revisited.

Pam would like the council to advertise for new members and would like the council to pay for the training.

Three (3) members hold the position.

Beth Hoppe made the Motion to advertise for interested parties to sit on the Zoning Hearing Board.

Second by-Gary Manges

Questions/Comments:

Lane Turturice, "I would suggest staggering the positions."

Pam Church, "I agree and thought about that."

Motion carried - None Opposed

Pam Church made the Motion to except Todd Electric to install underground wiring for the three streetlights that remain out in the amount of \$6,750.00.

Second by-Gary Manges

Questions/Comments:

Gary Manges would like to speak with Todd before he proceeds.

Motion carried-None Opposed

6. Old Business -

Pam Church made the Motion to accept covering ½ the costs for the Shred It Event Day in the amount of \$750.00 with Washington Financial covering the other half.

Second by-Gary Manges

Questions/Comments:

Pam Church was date is this scheduled for.

June 8th

Motion Carried-None Opposed

The By-Pass Pole-Base was installed still waiting on the light pole.

7. Correspondence-None

8. Council Comments-

Ken McKinney questioned Lane Turturice being the borough's park inspection failed would the borough have any liability issues if we donate the equipment.

Lane Turturice, "Do you have the equipment."

Ken, "Yes"

Lane Turturice, "The borough to draw up a simple purchase agreement between the borough and to whom they are donating the park equipment."

9. Public Participation-

None

10. Meeting Adjourned into Executive Session @6:56 PM-Personnel

No action to be taken.