

**BURGETTSTOWN BOROUGH COUNCIL
WORK SESSION MINUTES
MARCH 25, 2024**

Call to Order

Pledge of Allegiance

Public comments and questions not pertaining to the agenda items will be held to
the end of the meeting.

Attending: Council Members: Ken McKinney
Pam Church
Beth Hoppe
James Smith II (Absent)
Gary Manges

Mayor: Luke Snatchko
Solicitor:
Secretary: Debbie Resnik
Treasurer: Debbie Resnik

Visitors:

Roll Call: James Smith -Absent

Pam Church made the Motion to pass the March 25, 2024, Work Session Agenda
Second by-Beth Hoppe

Questions/Comments:

None

Motion carried-None Opposed

1. Financials: Debbie Resnik

Truck Payoff-

Obligation Note received from Washington Financial as of March 1, 2024.

2. Council Reports:

Street Department – Gary Manges

Catch Basins-

- Street Department Vian Street Project scheduled for next week.
- Following Highland Avenue Project

b. Park and Recreation-James Smith II (Absent)

Burgettstown Kids' Park-Ken McKinney

- Discussed and reviewed new layout and pricing from Play & Park Structures.
- Pricing will be finalized by April 1, 2024, Regular Scheduled Meeting
- American Rescue Fund will allocate funding with additional funding from the Capital Improvement Fund

Burgettstown Kids' Park Continued-

- The Street Department will remove the park equipment.

By-Pass Sign-Design tabled.

Council discussing other option designs and locations.

Veterans Park-

- Council needs to put together a project plan for items they want to see done with the matching funds we have allocated and also what project plans we want the county to bid and contract out.
- Would like to contact Keith Straight, Engineer coming on board with help with final design ideas.

3. Mayor Report-Luke Snatchko

Fort Cherry Ambulance letter-

- Mayor will meet with Chief Greenslate on how council needs to proceed with services.

4. New Business-

Trash Bid-

- Ken McKinney asked for any input that the council would like to see in bid specs. for the upcoming trash bid.

Resolution- For Discard Surplus Scrap Materials-

- Motion for a Resolution to be written for councils' approval.

5. Old Business-

Shred It-

- Washington Financial will help in sponsoring this event for ½ of the cost in the amount of \$750.00.
- Council to vote to split the remaining cost in the amount of \$750.00.

Real Estate and Borough Personal Property-

- Noted as advertised.

Hemphill Survey-Debbie Resnik

- Reviewed the letter from Keith Straight directing details that must be put on the survey copy by Bill Splanski before council signs off.
- The council will sign off at the April 1st meeting.

Lower Parking Lot-Ken McKinney

- Washington County accepted Waldon's parking lot as a paving project, but Will not include the entrance and exit portion of the lot.
- Ken will work on a cost with contractor on finishing these portions and the borough must fund these expenditures.

- New fencing will be installed on the back side of the parking lot covering the hillside along with a paved area to get up to the trail.

By-Pass Pole-Debbie Resnik

- The council discussed and accepted the Release of Property Damage in the amount of \$11,415.00 for the pole.
- State Farm to be notified.

6. Correspondence-None

7. Public Comments/Questions-None

8. Motion to Adjourn- @ 7:15 PM