

**BURGETTSTOWN BOROUGH COUNCIL
REGULAR SCHEDULED MEETING MINUTES
JANUARY 2, 2024**

Call to Order

Pledge of Allegiance

Public comments and questions not pertaining to the agenda items will be held to
the end of the meeting.

Attending: Council Members:

Ken McKinney

James Smith II

Gary Manges

Beth Hoppe

Mayor:

Luke Snatchko

Solicitor:

Lane Turturice

Secretary:

Debbie Resnik

Treasurer:

Debbie Resnik

Visitors:

Pam Church

Kobe Sarracino

Jerry McClain

Lisa Slopek-Sinkko

Roll Call: All Present

Any additions to the Regular Scheduled Agenda-
None

James Smith II made the Motion to pass January 4, 2024, Agenda

Second by-Gary Manges

Motion Carried-None Opposed

James Smith II made the Motion to Pass the Regular Business Minutes December 4,
2023.

Second by-Gary Manges

Questions/Comments:

None

Motion Carried-None Opposed

Person to be heard-None

1. Financials: Debbie Resnik

James Smith II made the Motion to pay the unpaid bills in the amount of \$1,475.48.

Second by-Gary Manges

Questions/Comments:

None

Motion Carried-None Opposed

Ken McKinney made the Motion to rescind opting employee's deduction of 3% monthly to cover Pension Funding due to fully funded will review on yearly basis.

Second by-Gary Manges

Questions/Comments:

None

Motion Carried-None Opposed

Ken McKinney made the Motion for the Signature Card at Washington Financial be updated with all new members for check signing.

Second by-Gary Manges

Questions/Comments:

None

Motion Carried-None Oppose

Pam Church made the Motion to accept the appointments as read:

- reappoint Redcon Engineering as Borough Engineer
- reappoint Deltron Consulting Services as Auditor
- reappoint Lane M. Turturice, Esq. as Borough Solicitor
- reappoint Kim Sreet Animal Control Officer 2024
- reappoint Municipal Consulting Services as UCC Inspector
- reappoint Municipal Consulting Services, LLC for residential and commercial electrical inspections.
- reappoint Debbie Resnik as Secretary/Treasurer
- reappoint Greg Javens as EMC Coordinator for 2024
- Washington Federal for the Repository for 2024

Second by-Gary Manges

Questions/Comments:

None

Motion Carried-None Opposed

Vacancy Liaisons-President Ken McKinney appointed:

- Parks and Recreation-James Smith II
- Public Works-Gary Manges

Questions/Comments:

Pam Church feels that the council needs to appoint a liaison for the Fire Department as they have done in the past instead of that department beginning under the mayor. Pam Church, "I will take the position."

Ken McKinney, "I feel that the mayor is overseeing the fire department and police department without issues."

Ken McKinney questioned the council if they had any objections.

The council had no comments nor objections.

- Police Department/Fire Department -Mayor Snatchko

2. Council Reports:

Street Department -Gary Manges

Discussed road opening coming off Dinsmore Avenue

Park and Recreation-James Smith II

James will submit costs for the landscaping for the new borough sign at the next workshop meeting.

Gary Manges gave his opinion on how the sign should be laid out and materials to be used.

Gary Manges gave Redcon Engineering the picture and would like them to make CAD measurements.

Park and Recreation Grant will be announced in the middle of January.

3. Solicitor- Lane Turturice

Lane spoke on the publication of bidding threshold increases.

Lane would like to enter an Executive Session to discuss potential real estate.

Gary Manges made the Motion to pass the Tax Levy Resolution for 2024

Second by-James Smith II

Questions/Comments:

None

Motion Carried-None Opposed

James Smith II made the Motion to pass the Resolution to set the millage rate for property taxes for the fiscal year 2024.

Second by-Gary Manges

Questions/Comments:

Gary Manges questioned no rate in millage, correct?

Motion Carried None Opposed

4. Mayor Report-Police/Fire Department-

Police Report -Officer Carlton

- Report filed as read.

Fire Report-Jerry McClain

- Gave verbal report averaging around 13 calls per month.
- Questioned council if Greg Javens can still be available to answer fire calls during the day.
- Ken, "Yes"
- Jerry, "Is he on any restrictions or compensation?"
- Ken, "Not to our knowledge."
- Greg Javens told Greg Pavan that he should stay away from calls as he hurt his arm.
- Gary Manges, "Did Greg Javens tell you?"
- Jerry McClain, "He told Greg Pavan."

- Lane Turturice, “So, to protect yourself then you should not have him on calls.”
- Jerry McClain, “Correct that is why I was wondering what is going on.”
- Jerry McClain spoke on the EMC Coordinator position.
- Ken McKinney stated that the council has not discussed this position in detail yet.
- Gary Manges, “Jerry did Greg finish the courses.”
- Gary Manges feels that the council needs to check up on this and make sure he has his certifications.
- The council needs to be updated in a class.
- Christmas wreath will be removed from poles up-coming weekend.

5. New Business –Next months agenda will need Vacancy Board Chairperson

James Smith II made the Motion to accept the declination of Pamela Church 2 -year term and to declare position vacant.

Second by-Gary Manges

Questions/Comments:

None

Motion carried-None Opposed

Beth Hoppe gave a Vacancy Letter to serve the 2-year term.

Ken McKinney read the letter of interest.

James Smith II made the Motion to appoint the 2-year vacancy position.

Second by-Gary Manges

Questions/Comments:

Pam Church opinion like to hold off and advertise for the seat to see if anybody else might be interested as council did in the past.

Luke Snatchko, “Just to be clear that is not what council did. The council appointed Ronald Allison as he held the highest votes on the ballot as he told the time to get his Signatures and they appointed him at the next meeting and that is what I feel we should do the same tonight.”

Kobe Sarracino, “I agree.”

Motion carried- 3 to1.

Ken McKinney-yes

James Smith II-yes

Gary Manges-yes

Pamela Church-opposed

Acknowledgement of Beth Hoppe was sworn in by Mayor Luke Snatchko to hold the 2-year term.

6. Old Business –None

7. Correspondence-Updated 2024 Meeting Schedule Notice

8. Council Comments-

Ken McKinney would like all council members to take the Elected Boot Camp course.

- Paperwork will be emailed.
- Resnik will schedule the date council members would like to attend.

9. Public Comments/Questions:

Kobe Sarracino is not sure of Greg Javens injury, he is hurt.

So, why can't the board appoint Jerry McClain to be the EMC Coordinator?

Ken, "No you must be a resident of the borough."

Jerry McClain, "I do not want the position."

Lane Turturice, "I would recommend the duties of the borough code would let the mayor make the recommendation for the replacement."

Pam, "I feel that we should hold off and speak with Greg and see what is going on first."

Ken McKinney, "I am not comfortable discussing in public."

Lane, "Nor should we."

Luke Snatcko, "Just to be clear the issue in hand is if the borough has an emergency situation which duties that Greg Javens has supersedes the other."

Ken McKinney, "Greg Javens was not an employee when he accepted the position so that is what we are dealing with."

Kobe Sarracino questioned the new trash pickup date.

Motion to adjourn- Into Executive Session @ 6:45 PM

- Sale or Lease of Real Estate
- No Action taken.