

**BURGETTSTOWN BOROUGH COUNCIL  
WORKSHOP MINUTES  
AUGUST 28, 2023**

Call to Order

Pledge of Allegiance

- All Public comments and questions pertaining to the agenda items will be addressed during Public Comments/ Questions

Attending: Council Members:

Ken McKinney

Beth Hoppe

Gary Manges

James Smith II

Ronald Allison

Mayor:

Luke Snatchko

Secretary:

Debbie Resnik

Treasurer:

Debbie Resnik

Solicitor:

Lane Turturice

Visitors:

Kobie Sarracino

Pam Church

Frank Roberts

Mary Oddi

Roll Call: All Present

Any additions to the Workshop Agenda

Motion to Pass August 28, 2023, Workshop Agenda

Motion carried.

1. **Financial-** Unpaid bills  
**None**
2. **Council Comments/Reports-**
  - a. Street Department-Ronald Allison
    - Council discussed the purchase of a flammable safety cabinet for the street departments flammables.
    - The council will have bids at the next upcoming meeting to review.
  - b. Park and Recreation-James Smith II  
**None**
3. **Solicitor's Report-**
  - Discussion of setting a minimum bid on the Scout Hut
  - Council agreed to discuss in Executive Session
4. **Mayor Report/Police Report/Fire Report** – Luke Snatchko
  - The council discussed the permit needed for the homecoming committee to move forward with the State Application for Dept. of Transportation Road closure -Rt.18 and, take out a one-day Special Event Insurance Policy through borough.

- Homecoming is scheduled for October 7<sup>th</sup>.
- Anyone can participate in the parade if interested.

5. **New Business-** Ken McKinney and Debbie Resnik  
Leaf Truck Grant -Review

- Discuss with Council why we need to have the solicitor to draft an Ordinance that requires leaf waste to be separated from municipal waste for recycling at residential, commercial, municipal, and institutional establishments.

6. **Old Business-**

- Keith Straight will proceed with services for Wetland and Stream Investigation.
- The council will make the Motion to Pass Amendment to Ordinance No.50 for the Burgettstown Police Pension Plan at an upcoming meeting.
- The council will make the Motion to Pass the Amendment to Ordinance No. 51 for the Salaried Employees' Pension Plan at an upcoming meeting.

**Scout Hut- Council Reviewed**

- Council reviewed the sale Motion to approve bid spec for the sale of the Scout Hut
- Council to the Motion to have the secretary advertise the Scout Hut bid.

7. **Correspondence-**None

8. **Public Comments/Questions-**

Frank Roberts was inquiring about how the bidding process will take place for the Scout Hut.

Lane Turturice explained, and Debbie Resnik will notify Frank when bid specs will be available either on-line or pick in office.

Frank Roberts. "Where will it be advertised?"

Resnik, "The Observer Reporter."

Kobe Sarracino wanted more clarification on the leaf ordinance that the solicitor will be drafting for the grant.

Ken McKinney and Debbie Resnik gave explanations and reasons why this was separate from the trash ordinance.

Kobe Sarracino expressed her concerns about the truck parked illegally.

Ken McKinney and Beth Hoppe both agreed that the truck in question is far enough from the stop sign and intersection.

Kobie Sarracino stated the home at the intersection of Mud Lane and Culley Street had vegetation growing onto roadway.

Kobie Sarracino questioned if the Scout Hut items that are the agenda that needs to be addressed and voted on could have any exception since the workshop meeting was not placed on the website.

Ken McKinney," No as the borough has other issues that need to be addressed and voted on as we are governed by the law."

8. Public Comments/Questions-

Mary Oddi feels that the website manager needs to have an alert to let them know that the agenda needs to be posted.

Ken McKinney stated that is an internal office issue.

Mary Oddi questioned the Veteran's Park as to why the flagpole bases being exposed.

Luke Snatchko replied, "Those will be covered eventually with a façade."

Gary Manges the piles are high and low to make the grade level even so that the poles will be all the same height.

Kobie Sarracino, "How deep is the concrete?"

Gary Manges, "4 feet"

Mary Oddi questioned why the Statue of Liberty is facing the roadway and her back area faces the inside of the park.

Luke Snatchko replied, "We have her placed where she was in the past."

Ken McKinney, "Mary remember this project stated two councils prior to us so, I guess we are just trying to get it started."

9. **Executive Session**-Personnel – Hiring/Real Estate (Scout Hut)

Council entered Executive Session @ 6:31 PM

10. **Motion to Adjourn @ 7:24 PM**