

**BURGETTSTOWN BOROUGH COUNCIL  
REGULAR SCHEDULED MEETING MINUTES  
JUNE 5, 2023**

Call to Order

Pledge of Allegiance

Public comments and questions not pertaining to the agenda items will be held to  
the end of the meeting.

Attending: Council Members:

Ronald Allison  
Ken McKinney (Absent)  
James Smith II  
Gary Manges  
Beth Hoppe

Mayor:

Luke Snatchko

Solicitor:

Lane Turturice

Secretary:

Debbie Resnik

Treasurer:

Debbie Resnik

Visitors:

Peter Blue

Pam Church

Leah Blue

Chief McClain

Sheila Golonka

Mary Oddi

James Smith II made the Motion to Pass the June 5, 2023, Meeting Agenda  
Second By-Beth Hoppe  
Motion Carried-None Opposed

Roll Call: Ken McKinney

Vice President Appointment-Beth Hoppe

Ron Allison made the Motion to appoint Beth Hoppe for Vice-President of Council

Second by-Gary Manges

Questions/Comments: None

Motion carried-None opposed.

Ron Allison made the Motion to approve the Regular Business Meeting Minutes held  
May 1, 2023

Second by-James Smith II

**Questions/Comments:**

None

Motion carried-None Opposed

1. Financials: Debbie Resnik

**Amendment to Agenda-**

Motion to amend the June 5<sup>th</sup>, 2023, Regular Meeting to rescind the May 1<sup>st</sup>, 2023, Unpaid Bills to reflect vendors name change.

Ron Allison made the motion to accept the unpaid bills list of May 1<sup>st</sup>, 2023, to reflect the vendors, name change.

Second by-Gary Manges

Questions/Comments:

None

Motion carried-None Opposed

**Amendment to Agenda-**

Motion to amend the agenda for Resolution 2023-006 to reflect the amount of the grant from \$211,117.00 to \$183,070.00.

Ron Allison made the motion to amend Resolution 2023-006 to reflect the grant total to \$183,070.00.

Second by-Gary Manges

Questions/Comments:

None

Motion carried-None Opposed

Ronald Allison made the Motion to pay the unpaid bills for May 2023

Second by-James Smith II

Questions/Comments:

None

Motion carried-None Opposed

2. Council Reports:

**Street Department** – Ronald Allison

No Report

**Park and Recreation**-James Smith II

Burgettstown Sign is completed.

- a. Council discussed ordering another double sized sign so it could be read going north and south from the bypass.

**Amendment to Agenda-**

Motion to amend the June 5<sup>th</sup>, 2023, Regular Meeting Schedule Agenda to make the motion for a second sign to be made by Cassidy Signs for the new sign replacement.

James Smith II made the motion to accept Cassidy Signs to make a second sign for the new sign to be placed down Bridge Street. (2-sided)

Second by-Gary Manges

Questions/Comments:

None

Motion carried-None Opposed

### 3. Solicitor- Lane Turturice

Report on the report he submitted to the borough council.  
A couple of items will be discussed in the Executive Session.

### 4. Mayor Report-Police/Fire Department-

Police Report -Bruce Carlton

- Report filed as read.
- The park will be monitored in the afternoon and dark.

Questions/Comments:

Pam Church asked if the park was still closed.

James Smith replied, "It was but the residence still seems to be using it anyway.  
this will be a discussion on the safety park audit in the executive session."

Fire Report-Luke Snatchko

- Report filed as read.

Department help with the litter cleanup on Steubenville Pike and State Game Lands.

Question/Comments:

None

Luke Snatchko and Gary Manges discussed the light poles which will be fabricated into flag poles that will be need for the Veteran's Park.

Luke Snatchko discussed the layout of the Statue of Liberty and Flag Poles.

By-Pass Curbing Project-

#### **Amendment to Agenda-**

Motion to amend the June 5<sup>th</sup>, 2023, agenda to include and accept the proposal to have L.O.L Investments & Excavation to be hired for the By-Pass Curbing project.  
Ron Allison made the Motion to approve the bid for L.O.D. Investment & Excavation to proceed with the By-Pass Curbing project in the amount of \$5,000.00.

Questions/Comments:

Ron Allison the conduit on the bypass lighting is not in conduit and buried very deep.

Second by-Gary Manges

Motion carried-None Opposed

### 5. New Business -Beth Hoppe

Bids for Tree and Stump Removal-(3)

Ron Allison made the Motion to accept Blue's Tree Service for the removal of the trees and stumps in the amount of \$2,750.00.

**Amendment to Agenda-**

Ron Allison motion to amend the June 5<sup>th</sup>, 2023, agenda to include and accept the proposal to have Alexis E. Paris to seal coat, line striping for the Municipal Building and Public

Parking Lot for the sum of \$5,486.00

Questions/Comments:

Gary Manges questioned the square yards and scope of work.

Gary Manges accepted this as a good price.

Second by-Gary Manges

Motion carried-None Opposed

Ron Allison made the Motion to accept Alex E. Paris to accept the proposal and work to be done in the amount of \$5,486.00.

Second by-Gary Manges

Questions/Comments

None

Motion carried-None Opposed

The council discussed and agreed to paint the Street Department garage in house and not put out to bid.

Soliciting bids proposal for spraying of vegetation was taken off the table until further information is obtained.

Ron Allison made the Motion to accept the lien filing on 1309 Main Street to have the solicitor proceed to file.

Second by-James Smith II

Question/Comments:

Only the name of the resident was not provided on public record.

Motion carried-None Opposed

**6. Old Business -**

Paving Project updated by Beth Hoppe

Questions/Comments:

Pam Church stated that she pulled the agenda for tonight's meeting and looked in the paper for the paving bid and did not see that it was advertised.

Resnik, "I got confirmation that it was to be put in the paper June 5<sup>th</sup> and June 9<sup>th</sup>.

Resnik will follow up after the meeting.

Trash Contract: No Bids

Motion to amend the June 5<sup>th</sup>, 2023, Regular Meeting Schedule Agenda to extend Waste Management contract for (1) year

Ron Allison made the Motion to accept Waste Management 1 year extension in the prior bid contract from July 31, 2023, through August 1, 2024.

Second by-Gary Manges

Questions/Comments:

Pete Blue same price

Resnik, "Yes"

Gary Manges, "We have no other option but to extend the contract."

Beth Hoppe agreed.

Motion carried-None Opposed

7. Correspondence-None

8. Public Comments-

Kathleen Smith, "I am new to the meetings and just was wondering if there is an Executive Meeting.

Council, "It is on the agenda"

Kathleen Smith, "Is that a Workshop Meeting?"

Lane Turturice, "No, that is a public meeting. That meeting you come and sit and listen just like tonight."

Kathleen, "Thank you"

Mary Oddi questioned if the Safety Audit Report will the council be acting on and discussing the playground report for what action they would like to address to the public.

Lane Turturice, "That is what they are going to discuss."

Mary Oddi addressed the Scout Hut email that she sent to council that would provide proof of troop being in existence.

Luke Snatchko, "I think the term you are referring to is inactive troop and that did not indicate that.

Mary Oddi, "It should have. It was a question of whether we were in existence and the issue was 2021 and 2022 and when I spoke to them it was a mistake on their end.

Luke Snatchko, "The issue was that the boy scouts charter lapsed, and you did not meet the requirements."

Mary Oddi, "Exactly and it was rescinded because it was incorrect a mistake made. I was changed and amended and there was no lapse."

Gary Manges, "Do you have a copy of this."

Lane Turturice, "The email did not say in explicit terms what you are talking about now did not appear anywhere."

Lane Turturice, "I have the exact question that Gary Manges has."

Mary Oddi, "You should have notified me of this, and I will get Scott Keen to explain it better."

Gary Manges would like to have a hard copy.

Pam Church questioned the status of the advertising for a solicitor.

Resnik, "We received no applicants."

Pam, "So, automatically Turturice would be the solicitor."

Pam, "I am just trying to get clarification."

Beth, "At that meeting I even said, "if we do this and appease what you wanted and advertise, have the interview session, if we got the same result that he would remain the solicitor. The answer was "yes".

Pam Church, "Okay"

Pam Church questioned Lane Turturice if council or the mayor permitted to abstain a vote?

Lane Turturice, "If they note it on the record and submit it in writing.

Pam Church, "That is wrong. It is in the borough code if the mayor has to break a tie, he can break the tie. If you abstain yourself for a conflict of interest that is a different story. The council by the borough code is not permitted to abstain. I was told that in 2008 because I tried to abstain. I researched the borough code after the last meeting when this occurred.

Lane Turturice, "Unless you have a valued reason to abstain with a conflict of interest would be one of them. But as a public official without having a valued reason you are required to vote.

Pam, "So when Luke abstained the mayor's manual states, he cannot do that. It is in the mayor's manual, and I just want to clarify to everyone."

Lane, "I do appreciate that."

Gary Manges asked Chief McClain if they could help with traffic control when they dig the bypass project.

9. Executive Session – Council entered executive session @ 7:01 PM

Playground Safety Audit Report

Real Estate appraisals for borough owned properties.

Pete Blue's property and Scout Hut

Council would like to entertain a Motion to Amend the Agenda to direct the secretary and Parks and Recreation liaison to review the audit report and remove any equipment from the playground as they deem necessary.

Second by-Ronald Allison

Questions/Comments:

None

Motion carried-None Opposed

Ronald Allison made the Motion to directing the secretary and parks and recreation liaison to make recommendations and take necessary action to remove equipment deemed necessary in the park.

Second by- Gary Manges

Question/Comment:

None

Motion carried-None Opposed

Ronald Allison made the Motion to adjourn @ 7:45 PM

Second by-Gary Manges

Motion carried-None Opposed