

**BURGETTSTOWN BOROUGH COUNCIL
REGULAR BUSINESS MINUTES**

February 7, 2022

Call to Order

Pledge of Allegiance

Public comments and questions not pertaining to the agenda items will be held to the end of the meeting.

Susan Reynolds made the Motion to Pass the February 7, 2022 Agenda
Second by-James Smith

Attending: Council Members: Annie Hull
Susan Reynolds
Ken McKinney
James Smith II
Ross Johnson (Absent)

Mayor: Luke Snatchko
Solicitor: Peter Halesey
Secretary: Debbie Resnik
Treasurer: Debbie Resnik

Visitors: Pam Church David Sepesy
Kobie Sarracino

Roll Call Absentees: Ross Johnson

1. Review minutes from the Reorganization Meeting held January 13, 2022
General Meeting held January 13, 2022
Workshop Session Minutes January 24, 2022
Motion approved as presented
Motion Carried
2. Person to be Heard-Dave Sepesy Troop Master 1396
 - Troop 1396 would be in agreement to hold meetings at the Scout Hut if Borough would be in agreement.
 - Girl Scout troops would also be willing to hold meetings at this location
 - Mr. Kramer prior to the meeting wrote a letter of interest

Luke Snatchko addressed Scout Hut issues:

- Scout Hut is pad locked
- Information awaiting to see if current scouts have a current charter
- Waiting to hear from the Laurel Highland Council
- Solicitor will be addressing this matter

Questions/Comments:

None

3. Financial Report-

American Rescue Relief Fund:

James Smith II made the Motion to use \$30,726.25 to pay 1st quarter police contract
Ron Grutz, Director of Regulatory Affairs was contacted

- Monies can be utilized for Gov. Services (Rev. allowance for Public Safety)
- Report must be submitted April, 2022 showing usage

Susan Reynolds reviewed the final ruling and had seen this was a usage for revenues.

Annie Hull agrees it would help loosen funds until tax revenue starts coming in.

Second by-Ken McKinney

Motion carried-None Opposed

PC Whip was notified to send out a proposal to set up email addresses

- Should have within the week
- Will set up date upon receiving

Pole damage in front of IGA and Main Island:

- Todd Electric proposal for repairs - \$8,500.00
- Information will be send to driver's insurance company

Questions/Comments:

Luke Snatchko would like Street Department to walk thru Main Island for any damages.

Susan Reynolds made the Motion to purchase a new office chair

Second by-James Smith

Motion carried-None Opposed

Resnik read unpaid bill list in the amount of \$637.17

Susan Reynolds made the Motion to pay the unpaid bills

Second by-James Smith II

Questions/Comments:

Ken McKinney questioned why discussions were not put on agenda

Resnik, "This was last minutes items to be brought to council's attention regarding financials."

Ken McKinney, "Did you sent out a copy of all the unpaid bills in the document?"

Resnik, "Yes"

Council agreed copies were attached.

Susan Reynolds made the Motion to accept the Resolution to Modify Chief

Administrative Officer to Burgettstown Pension Plan as Annie Hull

Second by-Ken McKinney

Questions/Comments:

None

Motion carried-None Opposed

4. Vacancy Liaisons- Annie Hull spoke on prior discussion of turning these into a (2) person committee positions
- Ross Johnson was absent
 - Annie Hull will ask one council member to hold a vacancy position until next workshop meeting
 - (3) position as available

Annie Hull asked Ken McKinney if he would be willing to work on special projects

Questions/Comments:

Ken McKinney, “Why do we have a liaison position for the Fire Department?”

Susan Reynolds, “I think it is nice to have someone on the board and a connection to the Fire Department, in past years communication and animosity was a problem, and when I held the liaison position I enjoyed working with them.”

Annie Hull feels when she was liaison last year, they were self-sufficient.

James Smith agreed with Annie Hull that they are self-sufficient.

Luke Snatchko suggested since it is Public Safety, he would be willing to represent the Fire Department.

Annie Hull feels it would be nice to have someone at each meeting to representing the Department.

Council all agreed that the mayor would take the role.

Vacancy Positions:

Police- Luke Snatchko

Fire Department- Luke Snatchko

Parks and Recreation- Susan Reynolds

Public Works- Ross Johnson

5. Solicitor’s Report- No public discussion
Discussion to be given in Executive Session
- Items that Mayor addressed earlier
 - Possible litigation

6. Mayor’s Report-
Thanked the McDonald Police Department on the SWAT situation
- handled with professionalism

Would like permission from council to enter into informational discussions with the McDonald Police Department regarding upcoming contract renewal.

Council granted permission

Questions:

None

Would like permission to sit down with Smith Township regarding Stormwater Grant.

- Attended grant seminar
- DCNR Grow Green Grant for stormwater
- Would like to enter into talks with Smith Township on applying for grants to help with the water runoffs in several different areas

Mayor's Report Continued-

- a. Bell Avenue
- b. Roberts Avenue and Frederick
- c. Liberty

Annie, "I am okay with you speaking with Smith Township and McDonald Police."

Question/Comments:

None

7. New Business-

Sealed bids for road plates opened:

- a. M. O'Herron Company - \$4000.00
- b. Alex E. Paris Contracting - \$2,395.50
- c. Shumar's Welding & Machine Inc.- \$1,001.00

James Smith II made the Motion to accept the bid of \$4,000.00 from M. O'Herron Co. contingent upon the providing of Certificate of Insurance and Hold Harmless Agreement which Andrew Miller requested upon removal of the plates

Second by-Ken McKinney

Question/Comments:

None

Motion carried-None Opposed

Charles Street Sinkhole- Ross Johnson

- a. Redcon Engineering, Street Department, Ross Johnson, Ken McKinney and Luke Snatchko met to discuss a solution to stabilize opening
- b. 10 yards of concrete was distributed into hole
- c. gravel and millings will be laid upon no appearance of sinkage
- d. Bureau of Mines was notified to meet ASAP regarding opening
- e. more information to follow

Susan Reynolds, "I was advised that no mining was done around that part of town."

Annie Hull, "The best person who would be able to address that would be Mr. Silvis."

An Emergency Meeting took place at the borough on February 3rd to vote on covering the expenses.

- a. 3,000 to 4,000 to cover was voted upon
- b. 10 yards @ 200.00 yard was used as to date

Questions/Comments:

Kobie Sarrarcino questioned if the road plates could be placed over the hole for now.

Annie Hull stated, "We filled the hole today and plywood is over it now."

8. Old Business- Motion for Distribution of Budget 2022 Donations

Ken McKinney, "Is it be feasible for the borough to spend this money until we know what exactly is going on with Charles Street?"

Annie Hull this distribution was done before Charles Street sinkhole.

Old Business Continued-

Luke Snatchko replied, "The borough has been tabling these monies before Charles Street."

Kobie Sarracino agreed with Ken McKinney to table and hold off paying the donations.

James Smith agreed with Luke Snatchko to distribute the funds and not table.

Susan Reynolds is okay with paying out the monies.

James Smith II made the Motion to distribute the 2022 donations as follows:

Fire Department:

\$3,000.00 will come out of the Washington County Gaming

\$2,000.00 will come from the General Fund

Fort Vance Historical Society:

\$2,500.00 General Fund

Burgettstown Library:

\$2,000.00 General Fund

Burgettstown Area Community Development:

\$3,000.00 General Fund

Senior Center:

\$500.00 General Fund

Second by-Susan Reynolds

All in favor

Ken McKinney, "If you can ask the question before the motion is carried then "yes".

Luke, "She is not brought up in this discussion. The discussion is about the people on council. If she had a comment, she could have said it before in the public comment part."

Kobie responded, "I did, but you interrupted me."

Ken McKinney, "She has a right to ask questions before the motion carries."

Peter Halsey, "It's up to council on how they want to handle it. Then that is how the council practices then to go back and forth. I would recommend to permit her."

Annie Hull, "Go ahead Kobie."

Kobie Sarracino, "For the Senior Citizens for the way they stepped up for the warming station. I feel they should get more than \$500.00."

Annie Hull, "This donation money is for what each non-profit asked for."

Motion Carried- 3 passed

1 opposed -Ken McKinney

9. Correspondence-

Little Shady Avenue LSA update:

Susan Reynolds updated council on funds

- a. letter was sent to Rob Phillips for engineering fees
- b. gave detailed information on how many years Keith Straight was with the borough
- c. detailed explanation of funds still available explaining we would like to use the

remainder \$5,448.20 as a partial payment for engineer costs

9. Correspondence Continued-
EMC Coordinator
Ken McKinney feels that Greg Javens is part of the Fire Department
James Smith II states he lives in the borough
Council's Recommendation:
Ken McKinney – Greg Javens
James Smith II – Greg Javens
Susan Reynolds – Greg Javens
Annie Hull – Greg Javens
Ross Johnson – Absent

Letter of support for Magistrate Gary Havelka was discussed

Troop 1396 and Pack 1396 letter of interest was reviewed
Luke Snatchko would like to look at the Scout Hut as a community center building
in the near future moving forward.

Penn Dot construction plans and map
Luke Snatchko would like to find out exactly what the misc. items might be.
Annie Hull would like Ken McKinney to make contact and follow up on plans

10. Council Remarks-None

11. Public Participation-
Kobie Sarracino expressed her concerns with truckers parking between road and
Island
Annie Hull, "This is a police issue, and we will advise police this is happening."
Pam Church thanked council for the donation to the Burgettstown Area Community
Development group. The money will go towards a matching grant

12. Executive Session- Council entered into session to discuss Litigation and Personnel
@ 7:25 PM
No action will be taken
Motion Carried-None Opposed