

**BURGETTSTOWN BOROUGH COUNCIL
REGULAR BUSINESS MINUTES**

APRIL 4, 2022

Call to Order

Pledge of Allegiance

Public comments and questions not pertaining to the agenda items will be held to the end of the meeting.

Susan Reynolds made the Motion to Pass the March 7th, 2022, Agenda Second by-James Smith

Executive Session: Council entered Executive Session @6:00 PM

- Litigation

Council reconvened back into session @ 6:35 PM

- No action taken

Attending: Council Members: Annie Hull
Susan Reynolds
Ken McKinney (Absent)
James Smith II
Ross Johnson (Absent)

Mayor: Luke Snatchko
Solicitor: David Raves
Secretary: Debbie Resnik
Treasurer: Debbie Resnik

Visitors: Mary Oddi
Kobe Sarracino

Roll Call Absentee: Ken McKinney
Ross Johnson

1. Review minutes from the Regular Meeting held March 7, 2022

Susan Reynolds made the Motion to Approve the Minutes with two corrections:

8. Old Business: numerical correction: 3 to 1 -Vote Carries, correction to 3 to 2 Vote

11. Public Participation: Susan Reynolds statement corrected to read: Susan Reynolds, did not realize the Fire Department was having problems also with the drugs in our area.”

Second by-James Smith II

Motion Carried-None Opposed

2. Person to be Heard-Keith Straight to speak on Little Shady Avenue Bridge Project

- Update on funding revenue and payouts
- Paris will be paving within the next week
- How LSA funds are utilized
- Engineering costs if approved by DCED would close out remaining funds

- If the DCED does not approve Engineering Fees
- Remaining balance would be used for construction costs
- Exhibit drawing was given to show paving extension for the Little Shady Avenue Bridge
- Meeting will be conducted on 4/6/2022 with Paris Construction and Ross Johnson to finalize paving work that needs to be completed

3. Financial Report-Bridge Fund Account

Bridge Account Update -\$16,722.29

- after \$5,165.50 will be paid from account to cover invoices for Redcon Engineering
- Paris Construction \$1,848.00

Remaining balance after that expenditure **\$14,874.29**

- Outstanding Redcon invoice to date: \$12,271.50 (working with LSA to cover \$ 5,448.20 this would close out LSA Grant)
- Borough might have to fund entire expenditure 12K out of Bridge Account
- Would leave a remaining balance in Bridge Account \$2,602.79

Susan Reynolds made the Motion to pay the unpaid bills

Second by-James Smith II

Questions/Comments:

None

Motion carried-None Opposed

DCED Audit was completed by auditor in office for review

Resnik will file a copy with the Clerk of Courts along with Legal Ad for publication

4. Vacancy Liaisons-

Mayor Report-Police /Fire Department -Luke Snatchko

- Police report will be filed as read
- Fire Department is taking a training class at Hanover
 - a. accident scene training

Fire Department is putting a bid out to seal the parking lot

- Mayor would like to see if borough would be interested in receiving bid for borough's parking lot

Susan Reynolds replied, "Borough did it last time along with sealing the basketball area, and parking lot at part."

Susan Reynolds asked Resnik to get a bid for the park's basketball area and parking lot.

Scout Hut-

Questioned Mary Oddi if Scout Hut was emptied out.

Mary Oddi, "Yes"

Council thanked Mary for getting that done.

Sump pump needs to be purchased for Scout Hut

Jason Malone will oversee purchasing

Carol Paulin, Girl Scout leader contacted Mayor looking for community service project.

Mayor suggested doing a park clean-up with them.

- a. spoke to Jason Milone regarding this program

Questions/Comments:

Mary Oddi suggests the borough seal the basement walls

- a. sump pump will control the water
- b. dampness will remain until cracks in the walls are sealed up

Proposal on table for an Eagle Scout Project-

- renovate Stottlemeyer Park
- replace existing sign
- add a picnic table
- clean up landscaping

John is putting a plan together and then it will be brought before council.

Council will need to approve

Boy Scouts will approve at their level then he will implement his plan

Annie Hull expressed her concerns on this project to make sure Penn Dot approves the project.

Working on alleys

- Placement of a catch basin on Railroad Street was reviewed
- Was in discussion with Jason using the basin in storage for this project for a couple of years

Mayor asked for access to the website to update the mayor's corner

Resnik stated it would take a couple of weeks to get a date with web designer

Resnik suggested for Luke to design and put what he would like on the page, and let her put it on the web

Mayor agreed

Parks and Recreation-Susan Reynolds

- Park clean-up and maintenance has begun to take place
- Dog station for the park was discussed
 - a. Mayor suggested that the concession side grassy area might be a good area to designate this doggy station area

Susan Reynolds asked all council members if they agree, then to proceed with purchasing a doggy station?

- Mayor agreed

Question/Comments:

Kobe Sarracino questioned is there a reason council will just not say "no pets"

Susan Reynolds stated, "Kobe the dogs are not the problem it is the feces disposal.

If we purchase a doggie station, then the owners will no longer put in the trash cans."

Susan Reynolds suggests that this will give the owners a designated area.

Question/Comments Continued-

Kobe Sarracino feels that this will not take care of the problem at the park

Kobe Sarracino questioned "Is the borough going to provide the bags?"

Susan Reynolds, "Yes"

Susan Reynolds would like to make the Motion to purchase a doggie station instead of eliminating pets from the park

Second by-James Smith II

Motion Carried-None Opposed

Susan Reynolds and James Smith will be meeting to discuss park items

Special Projects-James Smith II

- Annie Hull asked James to take on a Clean Up Day
 - a. Spring or Fall
 - b. Resnik has contact information

Public Works-Ross Johnson (Absent) Annie addressed:

- Obtaining a quote for patching Charles Street hole
- Street Department working diligently on patching holes, and would like to make council aware the cost of cold patch went up significantly

Dirt and Gravel Grant Program

- Resnik spoke to council on documentation on program

Question/Comments:

Annie Hull questioned is the program limiting this certification to just one person Resnik, "Yes and it would last for 5 years."

5. Solicitor's Report- No public discussion

6. New Business-

Council reviewed comparison for fee increases that do not require building permits

- Tenant registration, lien letters and tax certifications
- Discuss at upcoming Workshop Meeting

Questions/Comments:

Kobe Sarracino does not feel council should raise fees

- Not a suitable time due to the economy status

Susan Reynolds, "You must remember that the borough has not raised taxes for over ten years, and this might be an effective way for revenue than raising taxes. The borough has been operating on what they are bringing in and have lost tax revenue in the past."

1610-1612 Main Street Discussion-

- Council needs to decide on moving further with citations
- Susan Reynolds would like the building secured
- Council would like to understand what fees the borough would incur with this move

Further clarification on the citation costs and procedures needs to be addressed with Harshman before a decision can be made to move forward.

Mayor feels that since this building was purchased and the owner has made no attempt to fix the building up then he feels council should move forward and council has not other choice.

7. Old Business-

Susan Reynolds made the Motion to pass the Resolution for the Handicap Parking Question/Comments:

Kobe Sarracino "Where on Hindman Avenue?"

Mayor, "48 Hindman Avenue"

Resnik "This Resolution will be for the entire borough."

Second by-James Smith II

Motion carried-None Opposed

Recognized PA 811 Safe Digging Month for April 2022

- President will sign

8. Correspondence-

Survey is still being worked on

Burgettstown Library invitation was addressed for National Library Week

- Mayor will be attending

Harshman Report in packet

9. Council Remarks- None

10. Public Participation-

Kobe Sarracino, "The pole that was sheared off by Sarracino dealership is hanging there what is going on with that?"

Mayor, "Other utilities companies have wires into this pole. As soon as they transfer the wires to the new pole, they will remove the sheared pole."

Susan Reynolds, "This is a temporary situation, and we have to give them a little time."

Mayor, "I will look into this."

Kobe Sarracino updated council on by-pass lighting

Mary Oddi, "I would like to offer my services and help at the Scout Hut if needed."

Council gave thanks

11. Motion to Adjourn @ 7:49 PM

Susan Reynolds made the Motion to adjourn

Second by-James Smith II

Motion Carried-None Opposed