

**BURGETTSTOWN BOROUGH COUNCIL
REGULAR WORK SESSION MINUTES**

August 26, 2020

Call to Order

Pledge of Allegiance

Public comments and questions not pertaining to the agenda items will be held to the end of the meeting.

Attending: Council Members: Phil Esno
Janet Castellino
Annie Hull
Joyce Nicksick
Susan Reynolds

Mayor: Mary Ann Reedy
Solicitor: Not Present
Secretary: Debbie Resnik
Treasurer: Debbie Resnik

Visitors: Lacey Simpson
Jim Tershel
Teri Smitsky

Roll Call: Council Members all present

Persons to be heard: Lacey Simpson -Homecoming Parade

- scheduled date October 17th
- attending meeting to ask permission to use Main Street
- BCDC will obtain and hold the Certificate of Insurance for a \$1,000,000 policy
- Committee plans to hold the parade regardless if football is cancelled for the season
- the parade is not a school event
- food vendors will not be permitted to sell food
- they are going to adhere to the CDC guidelines
- council will discuss permission under New Business:

Persons to be heard: Keith Straight-Little Shady Avenue Bridge

- Construction cost estimate for two different style designs were presented
- Construction cost estimate for a Pre-Cast Mack Box was presented
- Pre-Cast Mack cost \$188K
- Contech Aluminum Box cost \$209K
- Detailed report reviewed and discussed as filed

Persons to be heard-Keith Straight continued-

- Architect drawings are 75% complete for the Pre-Cast Mack Box

Questions:

Phil Esno questioned if the deck could just be replaced and keep the sidewalls. Keith Straight replied, "You would still need to cut in back of the sidewalls and support the decking. Over time the sidewalls would deteriorate, and you would then have to correct this problem."

Susan Reynolds asked is there a less expensive way to replace this bridge?

- Received a cost from another contractor that replaced a bridge for around \$75K
- Keith Straight this cost estimate is not an apples for apples cost for the type of bridge they installed and what the borough needs installed on Shady Avenue.

Susan Reynolds asked then why can't the borough install a bridge like that?

- The span is much wider on Shady Avenue Bridge - 12 to 14 ft
- The bridge she had drawings was put on foundation blocks 5 ft to 6 ft span
- Little Shady Avenue has skewed ends, and the other bridge is built on foundation blocks
- Little Shady Avenue bridge would then need to cast side head walls
- The bridge she had drawings for was built with aluminum head walls

Phil questioned if it would be more feasible for the borough to bid out separately Joyce Nicksick, "It is still considered as one project."

Keith Straight, "I cannot offer any recommendations on how the borough would like to bid this project."

Keith feels that bidding with one contractor is the most feasible way to go.

- LSA Grant can be presented again

Phil asked, "Does the Pre-Cast Mack Box have wing walls?"

Keith, "Yes"

Susan Reynolds questioned, "Is it really necessary for the bypass pumping?"

Keith, "Yes, no water can be flowing."

Keith, "The cost could be possibly less. The borough will not know the exact costs until the project is bid out."

Resnik, "Reviewed financial costs advising council monies are available."

Joyce Nicksick, "I received an email regarding the bridge needs closed. So, what is the timeframe for the bidding process?"

Keith replied, "approximately 6 or 7 months"

Joyce, "Is that bridge safe for that many months out?"

Keith, "I do not like it being opened for that long. I think it needs closed."

Janet Castellino replied, "I think we need more signage for liability reasons."

Mayor, "Maybe council should detour traffic."

Castellino feels council needs to contact our attorney to review what signage is necessary, so that the borough can order the proper signage ASAP.

Council discussed restricting traffic to local traffic only and no trucks. Signs will be ordered.

Council discussed and reviewed holding Regular Workshop Meetings only on an as needed basis.

1. Review/approval of Minutes from the Business Meeting of August 3, 2020
Motion approved as presented
Motion carried
2. Financial Report:
 - a. Approved payment of August 2020 bills
Motion made by Susan Reynolds to approve the unpaid bill list
Second by-Annie Hull
Motion carried-None Opposed
 - b. Resnik would like council to consider having Harshman Group redo the borough's zoning map

Susan Reynolds made the Motion to accept having Harshman Group redo the Borough's map in the amount of \$500.00
Second by-Janet Castellino
Motion carried-None Opposed

3. Council Comments / Reports:
 - a. Annie Hull
 - i. Fire Report -No Report
 - b. Janet Castellino-
 - i. Police-No Report
 - a. had reports on West Market Street cars count
 - b. contract was discussed
 - c. council gave permission for her to engage talks outside the borough
 - c. Joyce Nicksick-
 - i. Parks -Report as filed
 - a. received approval from council to move forward for pricing out a split rail fencing for Stottlemeyer Park.
 - d. Susan Reynolds-
No Report at this time
 - e. Phil Esno-
 - i. Public Works
 - a. Council discussed and reviewed holding Regular Workshop Meetings only on a as needed basis
 - b. Motion to accept RC Concrete proposal under New Business
 - c. Discussion of Speed Hump Survey on Residential

Streets

Questions:

Joyce Nicksick questioned whether or not the borough needs to survey residents. Joyce Nicksick questioned if residents understand that the speed humps maybe moved to other streets.

Phil stated that survey will help to determine if speed humps are effective and if there are any concerns that can be addressed regarding placement. Phil agreed that speed humps are moveable and that they can be placed on different streets within the borough. Placement on a street is not necessarily a permanent placement.

d. Request for Non-Profit Donations

a. Burgettstown Library requested \$3,000.00

- 2,000.00 for operating expenses
- 1,000.00 for landscaping

Phil Esno stated that he will recommend giving the Library \$2,000.00 at this time. Landscaping project is not completed as to date.

b. Senior Citizens

- \$500.00 toward air conditioner replacement

Susan Reynolds mentioned that the Fire Department gave her a letter prior to changing the process to request donations.

Phil Esno stated that three applications were given to the Fire Department to be completed. None of them were filled out and returned.

Annie Hull stated, "I spoke with Chief Bugay and he stated that the Fire Department is not requesting any donations for 2020."

Phil stated letters for the Non-Profit would go out in September 2020.

4. Mayor's Report:

One Call Now login information was given to borough office

- Annie Hull will be learning the program
- encouraging the fire department to enroll and work with the borough on this system

Questions: None

5. New Business:

Joyce Nicksick made the Motion to restrict traffic over Little Shady Avenue Bridge to **(LOCAL TRAFFIC ONLY AND NO TRUCKS)**

Second by-Janet Castellino

Questions:

None

Motion carried-None Opposed

Susan Reynolds made the Motion to purchase two electronic speed signs for a total cost of \$5,829.00

Second by-Joyce Nicksick

Questions: None

Motion carried-None Opposed

Discussion of changes to Chapter 367: Peddling and Soliciting

- tabled until September 8th meeting
- Phil will made appropriate changes to grammar
- Phil will send out corrected copies for council's review before next meeting

Discussion of Homecoming permission letter:

- letter will be written with option to withdraw if needed

Annie Hull made the Motion to have Phil Esno contact Keith Straight to proceed with the bidding process for the Little Shady Avenue Bridge

Second by-Joyce Nicksick

Questions:

None

Motion carried-None Opposed

Susan Reynolds made the Motion to accept RC Concrete to perform the work at the BP Station in the amount of \$17,985.00.

Second by-Annie Hull

Questions:

None

Motion carried -None Opposed

6. Old Business: Projects listed on Agenda as filed

7. Public Comments / Questions:

Jim Tershel stated that excessive speeding on the by-pass can be heard from his place of residence

- Janet Castellino will address

Jim Tershel would like an update on the Highland Avenue Parking

- working for the residents
- problems still occurring with excessive parking
- does the handicap parking still needs painted?

Phil replied, "The borough still needs to paint the corners of Highland Avenue."
"The paint was ordered and should be in within the next couple of day."

Jim Tershel would like the status on the alleys up on Highland and Hindman Avenue

Susan Reynolds, "Is that a gravel area?"

Jim Tershel, "Not much of anything left on the alleys."

Phil replied, "The problem is having a grader level off these areas and we do not have one at this time. Just putting gravel on the alleys will not work because much

of the alleys are compacted and gravel will not stay on them.

Susan Reynolds, "Can one be rented?"

Phil, "Not sure. I will have to check into this and if so, do we have an operator to run that type of a machine."

9. Executive Session Council entered into @ 8:57 PM

a. Personnel

Council reconvened @ 9:06 PM

Janet Castellino made the Motion to adjourn

Second by-Joyce Nicksick

Motion carried-None Opposed