

**BURGETTSTOWN BOROUGH COUNCIL
REGULAR BUSINESS MINUTES**

August 3, 2020

Call to Order

Pledge of Allegiance

Public comments and questions not pertaining to the agenda items will be held to the end of the meeting.

Attending: Council Members: Phil Esno
Janet Castellino (Absent)
Annie Hull
Joyce Nicksick
Susan Reynolds

Mayor: Mary Ann Reedy
Solicitor: Falco Muscante
Solicitor: Peter Halesey
Secretary: Debbie Resnik
Treasurer: Debbie Resnik

Visitors: Bob Creps
Beverly Creps
Deborah Giddy

Roll Call: Janet Castellino-Absent

1. Review/approval of Minutes from Regular Work Session Minutes July 22, 2020
Motion approved as presented
Motion carried
Correction/Questions:
Joyce Nicksick, “When we met on July 22nd. I abstained from a vote on a Bond Issue with PNC noting that a relative works for PNC. I believe a form is needed to be filled out?”
Falco Muscante, “Yes, I will forward the form to the Borough and the form should be attached to the minutes.”
2. Financial Report
Susan Reynolds made the Motion to approve payment for current bills.
Second by-Annie Hull
Questions/Comments:
Susan Reynolds questioned the freight charge and if the speed humps are a stocked item.
Resnik, “No, and Sunnyside Supply with the freight charge added it still came in low.”
Motion carried-None Opposed

2. Financial Report Continued-
PNC Bond Issue

- 1.5 million is the minimum investment
- PNC does not feel borough's budget and with no future development this might not be feasible to borrow this way
- PNC Bond will give me a contact for business borrowing (loan)

Washington Financial

- Building Improvements and Road Improvements would need to be provided
- Washington Financial then will determine if the asking loan amount would be approved and granted.
- 2019 Financial Audit, Budget and a Debt Statement would need to be provided for loan approval

Susan Reynolds suggests each council member move forward with a listing of future projects; road repairs they wish to have completed.

Phil Esno will email council a Road Estimate Cost done by Keith Straight in 2018.

Resnik asked the council for permission to contact a contractor to see if the borough building has any hail damage from prior storm.

Mary Ann Reedy suggested checking out the park
Council all approved

3. Council Reports/Comments:

a) Annie Hull-

i. Fire Department

- reviewed both reports June and July
- June report has a correction on the number of calls from 16 to 14 total calls
- July 16 total calls

Resident in the borough is requesting a burning permit the issues are:

- size
- debris in the wood
- location of the pile

Chief Bugay will not issue a burning permit for this location.

b) Janet Castellino – Absent

- Officer Botic read report as filed

Questions/Comments:

Susan Reynolds, "What does the traffic devices mean?"

Officer Botic, "The traffic light either at Bridge Street, West Market Street and any stop sign violations."

Susan Reynolds, "Did you have any speeding violations reported?"

Officer Botic, "No"

Susan Reynolds thanked him for his service

Phil Esno would like to see if Chief Alhborn could put the speed sign on West Market Street.

Officer Botic will take request to Chief Alhborn

c) Joyce Nicksick-

i. Parks

Joyce thought her and Susan Reynolds were on the same committee Parks and Recreation

Phil replied, "No, Parks and Recreation were divided when Annie Hull and Susan Reynolds began creating all those activities. The Borough made it a Recreation to essentially separate money. So, Recreation is now for events. Parks is for parks for budget purposes so that the funds could be shown separately. Janet and I were doing Parks only because the overlap work is being done by the Public Works.

Susan Reynolds replied, "I think we can still work together as Park and Recreation, and I do not believe that is a problem."

Joyce Nicksick reported that the tree was trimmed at Stotlemeyer Park

Book was given to Joyce and Annie to design an idea at Stotlemeyer Park.

Phil has the dimensions and will give her the book to put the ideas together.

d) Susan Reynolds-

i. Parks

For the record, Resnik received a call from a woman who was interested in purchasing decorations for the borough parks.

Susan Reynolds tried to return the phone call and has not been able to reach the woman.

Recreation:

No Report

Dinner on Main scheduled for October 3rd ; not moving forward with the event.

Mary Ann questioned the homecoming banners that were put up and if Susie had any information regarding the parade.

Susan Reynolds, "I have not heard anything definite yet as to what they are doing."

e) Phil Esno

i. Written report will be part of minutes

- Backhoe has an antifreeze leak and parts are ordered.
- Speed hump was installed on Dinsmore Avenue.
- Addressed the residents concern on Dinsmore regarding the speed hump and she is willing to give the borough one year.
- advised her the borough will be taking a survey at the end of Summer with the Dinsmore residents whether to continue placement on that street or move them to another location.
- obtaining more information on the Speed Sign device and will have at the next meeting.

Questions/Comments:

Beverly Creps spoke on Highand Avenue speeding, and would like council to consider installing speed humps or adding stop signs to slow the traffic down.
New trash service was discussed

Cable provider was clarified as Mrs. Creps did not attend last meeting.

Mrs. Creps addressed a pothole on Highland Avenue.

Scott Street was washed out and needs repaired from all the hard rains.

Phil Esno will address with the Street Department.

4. Mayor's Report:

One Call Emergency Notification update:

- 3 calls sent out for 2020
- 1200 minutes remaining
- Renewal of contract is up in November 2020
- Annie Hull will work on learning the system as a back up person

Questions/Comments:

None

5. Solicitor's Report:

No Report

6. New Business:

Annie Hull made the Motion to accept the Blue Prints agreement for October 2020 to September 2022

Second by-Susan Reynolds

Questions/Comments:

Debbie Giddy, "Is it September 2020 or September 2022?"

Phil, "September 2022 the contract is for 2 years."

Motion carried-None Opposed

Susan Reynolds made the Motion to advertise for a full-time public works person

Second by-Annie Hull

Questions/Comments:

Debbie Giddy, "Is this a new position?"

Phil, "Evan has a new job, and will be leaving at the end of this week."

Phil asked permission to add an additional page to our standard application. I would like to have some idea if the applicant is able to operate equipment.

Susan Reynolds if you do that, I would prefer you keep it simple.

Phil, "I will"

Joyce Nicksick asked, "When Evan went to full-time in essence the borough hired out the grass cutting as a contracted service. I would like to know if we still need a full-time employee or do we need a part-time employee?"

Phil, "I do not have a definitive answer for that."

Phil, "My other concern is finding someone who wants part-time to plow streets."

Phil, "I am leaning to full-time person with something to offer the borough."

Susan Reynolds, "That is a great question to consider since the grass cutting was removed from the department."

Phil, "We could ask in one of the questions, "would you be willing to take a part-time position?"

Motional carried-None Opposed

7. Old Business:

Projects are listed as Completed and Not Completed.

Questions/Comments:

Debbie Guiddy, "Is my project still on the list?"

Phil, "Yes"

Beverly Creps, "The borough painted on side of Highland Avenue. Are you painting the opposite side?"

Phil, "Yes it still needs to be completed 20 feet from the intersections."

Annie Hull, "Phil, are we looking into a light for the opposite entrance to the Shady Avenue Bridge issue?"

Phil, "This is going to be a PennDOT issue and I am working with Chief Ahlborn on this."

Chief Ahlborn feels that PennDOT placing a temporary traffic light is unlikely.

Annie Hull's concern is the speeding coming off the four lanes.

Joyce Nicksick, "Did you receive the letter that Keith Straight was preparing for the closure of that bridge?"

Phil, "No"

Joyce Nicksick asked, "What happens if the Borough has to take immediate action to close that bridge?"

Phil, "We will close the bridge without the letter. The Borough has a 2013 bridge evaluation report stating the bridge should be closed."

8. Public Comments / Questions:

None

9. Executive Session:

Council entered into Executive Session @ 7:11 PM for discussion and no action will be taken after Executive Session.

a. Legal Issue

10. Motion to Adjourn @ 7:54 PM

Questions/Comments:

Invoice Billing/Communication

Council reviewed the communication process between borough and solicitor.

- Calls and emails are added to invoice
- Borough must decide who will be the communicator for the borough
- Bills will have detailed name of caller (Phil Esno or Debbie Resnik)

Susan Reynolds made the Motion to Adjourn

Second by- Annie Hull

Motion carried-None Opposed

