

## Resolution to Assess Fees for Municipal Services, Certifications and Document Requests

WHEREAS, the Borough of Burgettstown is routinely required to set and assess certain municipal fees related to certain municipal services and duties it performs on behalf of the residents of Burgettstown Borough; and

WHEREAS, the Borough desires to formalize the assessment of said services in an effort to authorize the collection of said fees, without repealing any other provision of the Borough Ordinance with respect to other fees not specifically mentioned, herein; and

NOW THEREFORE, it is resolved that:

1. The fee for an "Open Records Request" shall be .25 per page, \$2.00 per disk if a disk is requested, \$2.00 per faxed page, and actual cost of any mail charges, and \$5.00 for certifications.
2. The fee for a Tax Certification shall be \$20.00 per parcel.
3. The fee for a Police "Incident Report" shall be \$20.00.
4. The fee for a Police "Accident Report" shall be \$15.00.
5. The fee for any other municipal certification shall be \$20.00.
6. The fee for any other general municipal document request shall be \$.25 per page.
7. The fee for copies of municipal maps shall be as follows:
  - a) Large Zoning Map- \$5.00
  - b) Small Zoning Map-\$1.00
8. Amusement Fees: (Upon issuance of licenses) \$200.00 per music box, \$200.00 per pool table, \$200.00 per pinball, and \$200.00 per Bowling unit.
9. Construction Code Fees and Permits: (Additional fees will be assessed by the individual inspection firms employed by the Borough.)

### Residential

- a. Inspections for new homes: \$0.15 per square foot of living space
- b. Improvements/Renovations/Additions: \$30.00 for the first \$2,000.00 and \$2.00 for each additional \$1,000.00.

### Commercial

- a. Standard I Typical Business: \$0.20 per square foot
- b. Standard II Complicated Building (ie. schools, multi-story, etc.): \$0.30 per square foot

- c. Improvements/Renovations/Additions: \$50.00 for the first \$2,000.00 and \$3.50 for each additional \$1,000.00.

Miscellaneous

- a. Sheds and Garages up to 1,000 square feet: \$25.00
  - b. Retaining Wall four feet high and above: \$25.00
  - c. Roofing if greater than 25% of roof: \$25.00
  - d. Swimming Pools (four feet deep or more and in ground pools): \$25.00
  - e. Spas and Hot Tubs: \$25.00
  - f. Decks up to four feet off ground: \$25.00
  - g. Fences six feet tall and above: \$25.00
  - h. Siding replacement: \$25.00
  - i. Window and Door replacement: \$25.00
  - j. Replacement gutters and down spouts: \$25.00
  - k. Live Entertainment License Fee: \$25.00 for each date
12. Junkyard Licensee Fee: \$25.00
13. Peddling and Solicitation Permit Fee: \$10.00 per day
14. Rental Registration Fee: \$25.00 per unit
15. Streets and Sidewalk Fees
- a. Permit Fee: \$55.00
  - b. Per Unit Fee: \$40.00
  - c. Inspection Fee: \$55.00
16. Permit Parking Fee: \$25.00 per month
17. Zoning Fees
- a. Zoning Hearings: \$125.00, plus actual costs (ie. advertising, printing, attorney/solicitor, stenographer)

I hereby certify that this Resolution was adopted by the Burgettstown Borough Council  
this 4th day of JANUARY, 2016.

BOROUGH OF BURGETTSTOWN

By: James A. Reedy, Jr.  
James A. Reedy, President

Attested to:

Debbie Resnik  
Debbie Resnik, Secretary